

LAKE JOHN ASSOCIATION
CONSTITUTION AND BY-LAWS
As Amended and Approved June 24, 2023

ARTICLE ONE: Name

The name of this association shall be: LAKE JOHN ASSOCIATION

ARTICLE TWO: Objectives, purpose and goals

The objectives of this association shall be: to promote the care and betterment of Lake John; assist in the conservation and preservation of the natural resources of Lake John; and to promote the general welfare of the members of this association as it pertains to Lake John.

The purpose of this association shall be: to provide a means for all members and other interested persons to join together, for the common good in public meetings; to present and discuss topics and problems of general interest and concern; and to work out reasonable and equitable solutions that will fulfill the above-named objectives and below named goals of this association.

The goals of this association shall be: to have a clean lake, free of pollution, litter-bug refuse, excessive weeds, and the green scum of algae; to have better fishing by means of proper stocking, removal of “rough fish” and providing suitable spawning areas wherever possible; to have a safe lake where boating, fishing, swimming and other water sports can be enjoyed by all; and to have improved roads and road maintenance during all seasons of the year.

ARTICLE THREE: Membership and dues

Section One: Regular members shall be owners of property adjoining the waters of Lake John or having access rights thereto. Property shall be defined in the same manner that it is defined by the Lake John Improvement District (the “LID”), that is, by property ID numbers assigned by Wright County and included in the LID’s taxation purview. The households associated with each of these property ID numbers shall have the option to pay annual dues to the Association.

Section Two: Current annual dues must be payable on or before the annual meeting. Dues for the forthcoming year will be voted on at the association meeting if the amount is changed. Nothing in this section shall prohibit the solicitation or donation, from any source, of voluntary nonrestricted contributions to this association.

Section Three: Any member who is in arrears with association dues shall have no voice or vote in the proceedings of this association. The right to vote on Association matters is limited to dues-paying members, one vote per household.

Section Four: Any member disturbing the harmony of this association may have their membership revoked by a two-thirds vote of members attending any annual meeting.

Section Five: It is understood that this association is non-sectarian, non-political and is not operated for profit.

Section Six: The power to adopt, amend, or repeal the bylaws is vested in the Board of Directors, subject to the power of the members with voting rights to adopt, amend, or repeal bylaws adopted, amended or

repealed by the Board. Bylaws may be adopted, amended or repealed by the Board of Directors by 2/3 majority vote of the Directors in person or electronically. The power of the members with voting rights to adopt, amend, or repeal bylaws adopted, amended, or repealed by the Board of Directors may be exercised by 2/3 majority vote of the members present at an annual meeting. The Board of Directors has the power to adopt, amend or repeal provisions in the bylaws: fixing a quorum for meetings of members; prescribing procedures for removing directors or filling vacancies in the board; fixing the number of directors or their classifications, qualifications, or terms of office; prescribing procedures for removing or adding members; and increasing or decreasing the vote required for a member action, subject to the power of the members to adopt, amend, or repeal bylaws adopted, amended, or repealed by the board.

ARTICLE FOUR: Officers, Duties and Terms of Office

Section One: The elected officers of this association shall be President, Vice President, Secretary, Treasurer and one representative from each section. The number of Sections and the number of members in each Section will be determined by the Board of Directors. Representatives must reside in the section they represent. Together these individuals shall consist of the Governing Board of this Association. Officers & representatives must be in good standing (paid membership) with the association.

Section Two: The officers and representatives shall be elected at the annual meeting of the association. Immediate Past President will be a member of the Board with a vote for a period not to exceed one (1) year. Elections will be held annually. President, Vice President, Secretary and Treasurer and Representatives may hold no more than two (2) consecutive terms in their respective office. President, Treasurer and Representatives of even-numbered sections will be elected in even years. Vice President, Secretary and Representatives of odd-numbered sections will be elected in odd years. All officers shall be limited to a two (2) year term in office unless there are vacancies. Each Section's membership shall vote solely on its respective Representative. At least 50% of the Section's membership, in attendance at the annual meeting, is required to elect a Section representative. Any ties will be broken by re-vote.

Section Three: The President shall preside at all meetings of the association, enforce order and observance of the By-Laws, appoint committees and perform other duties as the association deems fit. The President shall preside at all meetings of the Governing Board, but shall have no vote except to break a tie vote. If one or more committees of the Association are formed, the President shall appoint a Chairperson with the approval of the Board.

Section Four: The Vice President shall perform all the duties of the President, in case of absence or inability to attend the duties of the office. In case a vacancy occurs in the office of President, the Vice President shall automatically become President, and a new Vice President shall be elected at the next annual meeting. Should the Vice President be unable to assume the duties of the President, they may appoint a President with the approval of the Board of Directors.

Section Five: The Treasurer shall collect all dues and assessments and receive all contributions to the association, and pay all bills of the association, keeping accurate accounts thereof, and shall report all financial transactions, for the preceding period, at each meeting of the board and the association. All disbursements of association funds shall be made by check or debit card and signed by the Treasurer or the President.

Disbursements of association funds shall be authorized as follows:

- a) Amounts under \$200 may be paid out by the Treasurer.
- b) Amounts over \$200 but less than \$500 must receive approval from the President.
- c) Amounts over \$500 but less than \$2,000 must have approval from the Board of Directors.
- d) Amounts over \$2,000 or more must be approved for payment by a majority of the members of the

association in attendance at the annual meeting, or electronically as needed for items raised by the Board of Directors other than at the annual meeting

e) All funds to the association designated for a specific purpose may be expended, but only for that purpose, with the approval of the Board of Directors.

f) No officer, representative or member of this association shall incur indebtedness or cause an indebtedness to be incurred in the name of the association without prior approval thereof for payment or authorized in advance as outlined above in sub-sections a, b, and c. Any violations of this rule shall Section Six: The Governing Board shall meet on the 2nd. Monday in May, June, July and September, unless the second Monday falls on a holiday. Then the meeting would be held on the 1st Tuesday following the 2nd. Monday. An agenda shall be distributed to board members 5 days prior to the board meeting. The purpose is to conduct the business to the association and report all the transactions for the approval of the association.

responsible for personal payment of the indebtedness so caused or incurred.

g) The President will appoint 2 members as auditors to review the books prior to the annual meeting and report to the Board their findings.

h) The Secretary shall keep the minutes of all meetings of the association and all board meetings. At each meeting, the minutes of the preceding meeting shall be distributed and offered for correction and/or approval by the Board. Whenever an electronic vote is taken by the Board, the Secretary shall include the results in the next minutes and the date thereof.

ARTICLE FIVE: Meetings

Section One: The annual meeting of this association shall be held on the 3rd. or 4th Saturday of June. If the date changes, notice will be made 7 days prior to the annual meeting electronically.

Section Two: All public meetings to be governed and conducted by Robert's Rules of Order.

Section Three: Newly elected officers and representatives shall assume the duties of their offices after the close of the annual meeting each June.

Section Four: The Governing Board (aka Board of Directors) shall meet on the 2nd. Monday in May, June, July and September. If the second Monday falls on a holiday, the meeting shall be held on the 1st Tuesday following the 2nd Monday. An agenda shall be distributed to board members 5 days prior to the board meeting.

ARTICLE SIX: Conflict of interest

The purpose of the conflict of interest policy is to protect this non-profit organization's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of an officer or director of the Organization. Yearly signatures are required to affirm each person has received a copy of the conflicts of interest policy and understands the organization is not-for-profit. All board members are asked to sign the form at their July board meeting yearly.